



PLEASE NOTE THAT PRAYERS WILL BE HELD AT 6.50PM BEFORE THE COMMENCEMENT OF THE BUSINESS OF THE COUNCIL.

THE MAYOR REQUESTS THAT ANY MEMBER WISHING TO PARTICIPATE IN PRAYERS BE IN ATTENDANCE BY NO LATER THAN 6.45PM.

Dear Sir/Madam,

You are summoned to attend the meeting of the Borough Council of Newcastle-under-Lyme to be held in the ***Astley Room - Castle House*** on ***Wednesday, 15th May, 2019*** at ***7.00 pm***.

#### **B U S I N E S S**

**1 APOLOGIES**

**2 DECLARATIONS OF INTEREST**

To receive declarations of interest from Members on items contained within this agenda.

**3 MINUTES**

**(Pages 7 - 18)**

To consider the minutes of the previous meeting(s)

**4 ELECTION OF MAYOR 2019/20**

When the Mayor has declared the result of the election, the Mayor preceded by the Mace Bearers, will retire to the Mayor's Parlour accompanied by the following:-

- Retiring Consorts
- Retiring High Constable
- Retiring Chaplain
- Chief Executive
- Mayor Designate
- Consort designate
- High Constable designate
- Chaplain designate

The incoming Mayor will then be robed and invested with the chain of office. The Mayoral party will then return to the Garden/Astley Rooms in the following order:-

- Mace Bearers
- Mayor
- Consort designate
- Mayoress designate
- Chief Executive
- High Constable designate
- Chaplain designate
- Retiring Mayor
- Retiring Consorts
- Retiring High Constable
- Retiring Chaplain

The Mayor will take the chair and make the declaration of acceptance of office.

## **5 APPOINTMENT OF DEPUTY MAYOR 2019/20**

Following the appointment of the Deputy Mayor, he/she will make the declaration of acceptance of office.

## **6 MAYORAL APPOINTMENTS**

The Mayor will announce the appointment of her:

Mayoress  
Consort  
High Constable  
Chaplain  
Mace Bearers

## **7 MAYORAL ADDRESS**

To receive the Mayoral address.

## **8 VOTE OF THANKS TO THE RETIRING MAYOR AND CONSORTS**

In appreciation of their services during the past year, the retiring Mayor and Consorts will be presented with their badges.

## **9 RESPONSE OF THE RETIRING MAYOR AND SUMMARY OF THE MAYORAL YEAR**

Retiring Mayor's response.

**10 MAYOR'S ANNOUNCEMENTS**

To receive the Mayor's announcements of forthcoming events.

**11 BY ELECTION RESULT**

Councillor Graham Hutton was elected as Councillor for the Maer and Whitmore ward.

**12 APPOINTMENT OF DEPUTY LEADER AND CABINET**

The Leader will report the appointment of his/her Cabinet and Deputy Leader for 2019/20.

**13 APPOINTMENT OF COMMITTEES, CHAIRS AND VICE-CHAIRS FOR 2019/20**

To appoint Members to committees.  
Report to follow

**14 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES**

The Council is requested to review its representation on outside bodies.

Report to follow.

*As elections are now held every four years it is appropriate that these appointments run for the period of the elected Council.*

*Agreement is sought to extend the existing representatives' term to 5 May, 2022.*

**15 STANDING ORDER 18 - URGENT BUSINESS**

To consider any communications which pursuant to Appendix 7 – paragraph 7 of the constitution are, in the opinion of the Mayor, of an urgent nature and to pass thereon such resolutions as may be deemed necessary.

**16 DISCLOSURE OF EXEMPT INFORMATION**

To resolve that the public be excluded from the meeting during consideration of the following report(s) as it is likely that there will be disclosure of exempt information as defined in paragraphs contained within Part 1 of Schedule 12A (as amended) of the Local Government Act 1972.

Yours faithfully



Chief Executive

## **NOTICE FOR COUNCILLORS**

### **1. Fire/Bomb Alerts**

In the event of the fire alarm sounding, leave the building immediately, following the fire exit signs..

Fire exits are to be found at the side of the room leading into Queens Gardens.

On exiting the building Members, Officers and the Public must assemble at the statue of Queen Victoria. DO NOT re-enter the building until advised to by the Controlling Officer.

### **2. Attendance Record**

Please sign the Attendance Record sheet on entering the building. This will be located at the reception desk.

### **3. Mobile Phones**

Please switch off all mobile phones before entering the Council Chamber.

### **4. Notice of Motion**

A Notice of Motion other than those listed in Standing Order 19 must reach the Chief Executive ten clear days before the relevant Meeting of the Council. Further information on Notices of Motion can be found in Section 5, Standing Order 20 of the Constitution of the Council.

